

Appendix No 5: Travel Grant Application Template

Travel Grant Application

Registration number	(assigned automatically)
Application date	(YYYY-MM-DD 00:00:00)
Information on the applicant	
Name of the applicant	Text box - 250 characters
Applicant type	Please select from below: <ul style="list-style-type: none"> – Micro, small or medium-sized enterprise from Poland with an available limit for <i>de minimis</i> aid¹ – Enterprise from Norway with an available limit for <i>de minimis</i> aid² – Entity from Norway other than an enterprise³
NIP (PL) / Number of the organisation (NOR)	Numerical
Dominant PKD code (PL)/ Dominant NACE code (NOR)	Text box- 8 characters
Country	Please select from below: <ul style="list-style-type: none"> – Poland – Norway
City/town/village	Text box - 50 characters
Street and number	Text box - 50 characters
Postal Code	Text box - 12 characters
Website	Text box - 40 characters
Contact person	
Full name	Text box - 50 characters
E-mail address	Text box - 30 characters
Mobile phone	Numerical
Scope of planned activities	
Area of support which will be the subject of a future partnership	Please select from below: <ul style="list-style-type: none"> – Green Industry Innovation – Blue Growth – Welfare Technologies
Small Grants Schemes for female enterprises	Please select from below: <ul style="list-style-type: none"> – YES – NO

Project idea which will be the subject of a future partnership	Text box - 1,000 characters
Objective and planned meeting results	Text box - 1,000 characters

Information on planned meetings (at least 1 and up to 3)								
No	Name of the entity	NIP (PL) / Number of the organization (NOR)	Contact person	E-mail addresses	Mobile phone	Country	Meeting place	Meeting date
1	Text box - 250 characters	Numerical	Text box - 50 characters	Text box - 30 characters	Text box - 25 characters	Please select from below: - Poland - Norway	Text box - 50 characters	Date format: DD-MM.YYYY
2								
3								

I am applying for a Travel Grant in the lump sum of EUR 1,200 and represent that:

1. The information included in this Application is consistent with the factual and legal situation.
2. I have read the call for Travel Grant applications and accept its terms and conditions.
3. I declare that I am **not an entity excluded** from the possibility of receiving financial support under:
 - 1) Article 207 of the Public Finance Act (*r.e.* I do not feature in the register of excluded entities maintained by the Minister of Finance);
 - 2) Article 211 of the Public Finance Act of 30 June 2005, Dz. U. [*Polish Journal of Laws*] No 249, item 2104, as amended (*i.e.* I have not misused public resources, which resulted in failure to fully implement the material scope of a project);
 - 3) Article 6b(3) (1) to (4) of the Act on the Polish Agency for Enterprise Development (PARP), *i.e.*
 - a) I am not an entrepreneur who is a natural person convicted by a final judgement for perjury, bribery, a crime against property, credibility of documents, trading in money and securities, economic turnover or the banking system, a penal fiscal

offence or another offence related to running a business or committed with the intention of obtaining material benefits,

b) I am not an entity that is not a natural person whose member of management bodies or a partner in a partnership has been convicted by a final judgement for crimes referred to in point (a);

c) I am not an entity:

- which has arrears arising from public liabilities, or
- which remains under receivership or is in the process of liquidation or undergoing bankruptcy proceedings, or
- which was in serious breach of an agreement entered into with the Agency - within 3 years from the termination of the agreement;
- which is a collective entity with a ban on access to grants, subsidies or other forms of financial support with public funds imposed by the court.

4. I acknowledge that:

- 1) the Polish Agency for Enterprise Development (PARP) established in Warsaw (00-834), ul. Pańska 81/83, is the controller of personal data;
- 2) personal data will be processed for the purposes of awarding a Travel Grant.

5. I have read the principles of personal data protection as laid down in [§ 13 of the Call for Travel Grant Applications](#).

¹ select if the Applicant is a micro, small or medium-sized enterprise (in accordance with the definitions provided for in Annex I to Commission Regulation (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty) engaged in an economic activity in the territory of the Republic of Poland (confirmed by an entry in the relevant register) that has not exceeded the permissible limit of *de minimis* aid, i.e. the gross value of aid applied for in this application along with the value of other *de minimis* aid received by the applicant from the Republic of Poland within the meaning of Article 2(2) of Regulation (EU) No 1407/2013, has not exceeded the amount of EUR 200,000 - or EUR 100,000 in the case of an enterprise engaged in an economic activity in the sector of road freight transport - in a given fiscal year and in two preceding fiscal years, and when other conditions set out in Regulation (EU) No 1407/2013 are complied with.

² Select if the Applicant is an enterprise engaged in an economic activity in the territory of the Kingdom of Norway, as confirmed by an entry in the relevant register or another document issued by the competent administrative authority of the Kingdom of Norway, that has not exceeded the permissible limit of *de minimis* aid, i.e. the gross value of aid applied for in this application along with the value of other *de minimis* aid received by the applicant from the Republic of Poland within the meaning of Article 2(2) of Regulation (EU) No 1407/2013, has not exceeded the amount of EUR 200,000 - or EUR 100,000 in the case of an enterprise engaged in an economic activity in the sector of road freight transport -

in a given fiscal year and in two preceding fiscal years, and when other conditions set out in Regulation (EU) No 1407/2013 are complied with.

³ Select if the Applicant is an entity, other than an enterprise, governed by Norwegian law engaged in an economic activity in the territory of Norway.